

**URBANA PARK DISTRICT BOARD OF COMMISSIONERS
 MINUTES - REGULAR BOARD MEETING
 TUESDAY, MARCH 12, 2019
 6:30 PM EXECUTIVE SESSION
 7:00 PM REGULAR MEETING
 PLANNING AND OPERATIONS FACILITY
 1011 E. KERR AVENUE
 URBANA, ILLINOIS 61802**

A regular meeting of the Urbana Park District Board of Commissioners was held Tuesday, March 12, 2019, at the Planning and Operations Facility, 1011 E. Kerr Avenue, Urbana, IL at 7:00 p.m. The notice and agenda of the meeting were posted at the park district administrative office and at the location of the meeting. Copies of the notice and agenda were received by each commissioner of the district and by local newspapers, radio, and television stations at least forty-eight hours before the meeting in compliance with the Open Meetings Act of the State of Illinois. A copy of the notice and agenda is attached to the minutes. Also available for inspection are all documents that were reviewed or approved at the meeting. UPTV taped the meeting for future airing.

COMMISSIONERS	PRESENT	ABSENT
President Michael Walker	X	
Vice-President Nancy Delcomyn	X	
Commissioner Lashaunda Cunningham	X	
Commissioner Roger Digges	X	
Commissioner Meredith Blumthal	X	

Also present were Tim Bartlett, Executive Director;
 Corky Emberson, Superintendent of Recreation;
 Caty Roland, Business Manager;
 Derek Liebert, Superintendent of Planning and Operations;
 Leslie Radice, Aquatics Manager;
 Allison Jones served as Recorder.

I. Call to Order

President Walker called the meeting to order at 6:39 PM.

A. Remote Attendance

There was no remote attendance requested.

II. Adjourn to Executive Session

COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL IN ACCORDANCE WITH SECTION 2, PART 'C', EXCEPTIONS #1 AND #6 OF THE ILLINOIS OPEN MEETINGS ACT, TO ADJOURN TO EXECUTIVE SESSION FOR THE LIMITED PURPOSE OF DISCUSSING THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES AND THE SALE OR LEASE OF PROPERTY. A ROLL CALL VOTE WAS TAKEN, MOTION CARRIED UNANIMOUSLY.

The Board adjourned to Executive Session at 6:40 PM.

COMMISSIONER BLUMTHAL MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM TO ADJOURN THE EXECUTIVE SESSION. A ROLL CALL VOTE WAS TAKEN, MOTION CARRIED UNANIMOUSLY.

The Board closed the Executive Session at 7:40 PM.

III. Reconvene Regular Board Meeting

President Walker reconvened the regular Board Meeting at 7:46 PM.

IV. Accept Agenda

COMMISSIONER CUNNINGHAM MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM TO ACCEPT THE AGENDA AS PRESENTED. ALL SAID "AYE," MOTION CARRIED.

V. Public Comment

A. Public Comment

Dixie Jackson commented on the Meadowbrook Park organic garden program.

B. UPD New Staff Introductions

There were no new staff introductions.

VI. Urbana Park District Advisory Committee (UPDAC) Report

Commissioner Delcomyn commented on a successful financial presentation at the February UPDAC meeting.

VII. Consent Agenda

A. Approval of the Minutes of the February 5, 2019 Board Study Session Meeting

B. Approval of the Minutes of the February 12, 2019 Regular Board Meeting

C. Action to Accept the Philanthropy Report and Gifts Listed with Gratitude

D. Monthly Reports

1. Administration

2. Planning/Operations

3. Recreation

E. Approval of the Monthly Paid Accounts Payable

F. Action to Approve Ordinance 2019-02 Authorizing the Sale/Disposal of Personal Property

COMMISSIONER CUNNINGHAM MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO APPROVE ALL THE ACTION ITEMS ON THE CONSENT AGENDA AND ACCEPT ALL THE INFORMATION ITEMS LISTED ON THE CONSENT AGENDA IN AN OMNIBUS MANNER. A ROLL CALL VOTE WAS TAKEN, MOTION CARRIED UNANIMOUSLY.

VIII. Reports

A. Financial Reports

1. Revenue and Expenditure Report

Caty Roland presented the Revenue and Expenditure Report.

2. Action on Treasurer's Report

Caty Roland presented the Treasurer's report.

COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER CUNNINGHAM TO ACCEPT THE TREASURER'S REPORT FOR AUDIT. ALL SAID "AYE," MOTION CARRIED.

3. Capital Budget Report
Cathy Roland reviewed 2018 and 2017 Capital Budget expenditures.

Staff presented updates on multiple Capital Projects, including updates at Crystal Lake Park, the playground at Phillips Recreation Center, the James Room renovations at Phillips Recreation Center, new lockers, paint, and flooring for Crystal Lake Park Family Aquatics Center, and repair updates at the Urbana Indoor Aquatic Center.

B. Executive Director

1. IAPD Legislative Breakfast report
2. Minimum Wage Law impact
3. USD Superintendent search
4. Leal Park – east & west
5. Read Across American event
6. APNC Bio-Blitz event

Director Bartlett updated the Board on multiple events and projects, including the following:

- The CUSR Theater 101 event
- IAPD Legislative Breakfast on 3/11/19
- The Kickapoo Rail Trail planning meeting
- The City of Urbana neighborhood study collaboration with the University of Illinois
- Leal Park
- Minimum wage analysis
- Blair Park improvements
- UPD Customer Service Team partnerships
- Roots Walk event cancellation
- The Read Across America Event
- The APNC Bio-Blitz event

C. President

1. Review of upcoming meeting agenda
President Walker reviewed the 4/2/19 and 4/9/19 Study Session and Regular Board Meeting agendas.

D. Liaison Reports

1. Finance Study Group
President Walker noted a Finance Study Group meeting coming up on 4/5/19.
2. UPD Policy Study Group
There was no UPD Policy Study Group report.
3. Urbana Parks Foundation Representative
Commissioner Digges reported on UPF activities, including the upcoming Annual Dinner and the upcoming Barn Bash fundraiser in May.
4. UPDAC Planning Study Group
There was no UPDAC Planning Study Group report.

IX. Old Business

- A. Action on any Old Business removed from the Consent Agenda

There was no old business removed from the Consent Agenda.

X. New Business

A. FY 2020 Aquatics Budget Update

Leslie Radice and Corky Emberson provided an overview of proposed additions to the FY 2020 Aquatics Budget, including addition of a year-round swim team, additional programming, and two new staff positions of Swim Pro and Aquatics Program Coordinator. Staff presented the benefit of these additions, including additional staff supervision, no increase in tax-dollar spending, continued focus on safety, and growth in all aquatics program areas. Board and staff discussed current programming and future programming ideas and opportunities.

B. Action to Approve Agreement for Purchase of Main Street Properties

Staff presented the contract for purchase of 907 and 909 East Main in Urbana, reviewing the price, finances, demolition plans, and plans for the park with the additional space.

COMMISSIONER DELCOMYN MADE A MOTION WITH A SECOND BY COMMISSIONER BLUMTHAL TO APPROVE THE CONTRACT TO PURCHASE REAL PROPERTY IDENTIFIED AS PARCEL IDENTIFICATION NUMBER (PIN) 92-21-16-104-004 AND 92-21- 16-104-005, COMMONLY KNOWN AS 907 AND 909 EAST MAIN ST. IN URBANA, FOR \$79,000.00 AND \$73,000.00 AND TO AUTHORIZE EXECUTIVE DIRECTOR TIMOTHY BARTLETT OR HIS DESIGNEE TO SIGN THE CLOSING DOCUMENTS ON BEHALF OF THE URBANA PARK DISTRICT. A ROLL CALL VOTE WAS TAKEN, MOTION CARRIED UNANIMOUSLY.

C. Action on any New Business removed from the Consent Agenda

There was no new business removed from the Consent Agenda.

XI. Comments from Commissioners

Commissioner Blumthal made a comment regarding the Meadowbrook organic garden program, and Board and staff discussed ways to research and find solutions for garden issues.

Commissioner Delcomyn made a comment regarding the recycling of old playground equipment, on the Urbana Parks Foundation pool party video, and inquired about the rescheduling of wellness facility tours.

XII. Adjourn

President Walker adjourned the meeting at 9:04 PM.

Michael W. Walker, President

Timothy A. Bartlett, Secretary

(Seal)

Date Approved: 4/9/2019